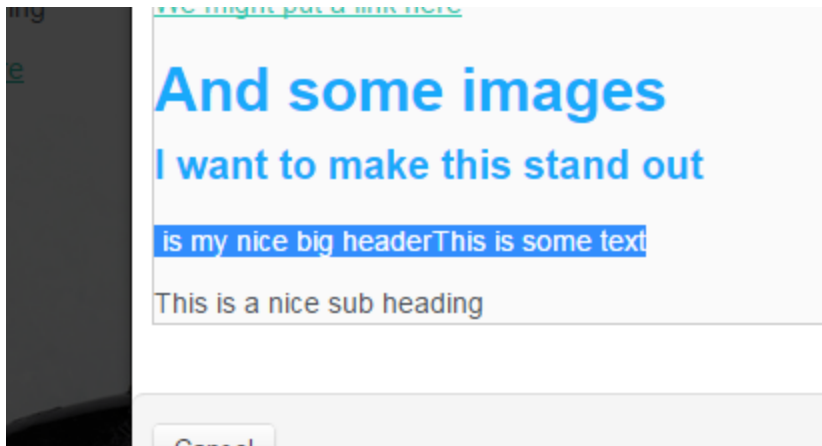


Create a Link to an External Page on the Web

You can create a link to any page on the internet you can browse to. This is done differently to linking to pages on your website.

- First you need to know where you want to link TO. So browse to the page on the internet and copy the whole address in the address bar.
- Back in the editor, select the link text (the text people will click on), or click on an image to select it.



- Then click on on the chain link button on the editor toolbar.



- Paste the address into the Link URL field.

- Set the target to Open in new window (_blank) as this will open the destination in a popup window. This way your website doesn't disappear!

The image shows a dialog box titled "Insert/edit link" with four tabs: "General", "Popup", "Events", and "Advanced". The "General" tab is active. Below the tabs is a section titled "General properties" containing the following fields:

- Link URL:
- Anchors:
- Target:
- Title:
- Class:

At the bottom of the dialog are two buttons: "Cancel" on the left and "Insert" on the right.

- Click Insert.

There is a nice quick way to link to pages on your website, so if you are simply creating a link to one of your own pages, refer to the help document [WM-Help-03-Link-to-a-Page-On-Your-Website_02112014.pdf](#).